

Legislation of KhoSoBho Gurung
Community U.K.

2008

(Amended 2015)

PROPOSAL

KhoSoBho Samaj U.K. constitutes of three districts from the eastern part of Nepal, Namely Khotang, Solukhumbu and Bhojpur. The name KhoSoBho is formed by taking the first letters (in Nepali) to form this word. In order to manage and save the language, religion, tradition and culture of different people living in the U.K. from these three districts with different aim, this legislation are made and implied.

Paragraph 1

1. Introduction

This organization was officially formed in 07 July 2007 at Hyde Park, London.

The organization doesn't have its official postal address, so, the address for the organization will be that of the General Secretary.

2. Definition

The objectives of this subject or context otherwise requires:

- a) Legislation means the current rule and regulation (law) of KhoSoBho Gurung Community U.K.
- b) Organization means the KhoSoBho organization U.K.
- c) Working Committee is referred to the working committee of KhoSoBho Gurung Community
- d) Advisor means the people who are in the prestigious position of the organization that provide advice and suggestion to the committee.
- e) Chairman is referred to the Chairman of KhoSoBho Gurung Community U.K.
- f) Vice-Chairman is referred to the vice-Chairman of KhoSoBho Gurung Community U.K.
- g) General Secretary is referred to the General Secretary of KhoSoBho Gurung Community U.K.
- h) Secretary is referred to the Secretary of KhoSoBho Gurung Community U.K.
- i) Treasurer is referred to the Treasurer of KhoSoBho Gurung Community U.K.

- j) Co-Treasurer is referred to the Co-Treasurer of KhoSoBho Gurung Community U.K.
- k) Executive member is referred to the members nominated in the working committee of KhoSoBho Gurung Community U.K.
- l) Women and Youth department Coordinator is referred to the women and youth department coordinator of KhoSoBho Gurung Community U.K.
- m) District Contact Representative is referred to the District Contact Representative of KhoSoBho Gurung Community U.K.

3. Sign

- a. Yellow colour triangle represents relationship between Gurung people of three districts.
- b. The letters written in three different squares which have three different colours represents the first letter of each district.
- c. The three different specific colours signify the colour of the Buddhist flag.
- d. The head of a sheep in the middle of the flag signifies the occupation and tradition of Gurung people.
- e. The date written at the bottom side of the triangle shows the date this organization was established.
- f. The entire KhoSoBho Community U.K. sign symbolises the unity of language, religion, culture, tradition and occupation of Gurung people from three districts.

4. Aim

The aim of the organization is as follows:

- a. This is a non-profit organization.
- b. This organization will help financially in the case of a death of a member.
- c. It will help develop Gurung language, religion, culture and tradition for new generations.
- d. As illustrated in point b, this organization will deposit financial fund to help the member of the organization.
- e. It will maintain the unity and relation between relatives.

5. Membership

- a. In order to become a member of this organization, an application form needs to be filled and submitted to the treasurer along with £180.
- b. Two form needs to be filled by the person becoming a member; one of the form needs to be submitted to the Treasurer whereas the other copy needs to be submitted to the Regional Member of the organization.
- c. The application will be available from the Secretary or General Secretary of this organization.

6. Division of Member:

The membership of this organization has been divided into three groups which are as follows:

- a. Full Ordinary Membership : (A Family with unmarried children)
 - i. All Gurung people from three district Khotang, Solukhumbu and Bhojpur along with their children who are unmarried and living with their parents.
 - ii. Elders who are more than 65 years old from three districts (KhoSOBho).
 - iii. Students from three districts (KhoSoBho) who have come to study in U.K.
- b. Honorary Member:

Prominent Social worker, who respects the sentiment of KhoSoBho Gurung Community U.K., provides contribution for the KhoSoBho Gurung Community U.K.s religion, culture, tradition & history that is not the resident of three districts (KhoSoBho) but from within the Nepal shall be provided with honorary membership but won't have the right to vote.
- c. Founder Member:
 - i. Gyan Bahadur Gurung
 - ii. Deu Kumar Gurung
 - iii. NaradMani (N.M.) Gurung
 - iv. Bhim Bahadur Gurung

7. Membership Charge

- a. Full Ordinary Membership £180
- b. Single Elder citizen 65 Years and above £50
- c. Husband and wife elder citizen £100
- d. The entire member has to pay £10 to renew their membership every year.
- e. It will be considered as an elder citizen if husband and wife are 65 years or above. Also, if only a husband or a wife is 65 or above, both of them will be regarded as elder citizens.
- f. According to the necessity to fulfill certain aim and cause, members will be asked for the financial contribution excluding the membership fee. The members will be asked for their opinions before conducting such task and the money collected will only be used for the task started.

8. Bank Account

- a. Bank Account will be opened in the name of organization.
- b. The bank account will be looked after by the nominated Treasurer.
- c. Yearly Audit will be done by the Auditor nominated by the working committee.
- d. Ex-Treasurer and Current Treasurer need to complete takeover and handover of bank account within three months from the time of getting nominated as a new treasurer.
- e. There will be three accounts for the organization.
 - i. Saving Account: This account will be used to deposit money with the sole purpose of gaining interest.
 - ii. Current Account: The money from the organization will be saved in this account.
 - iii. Special Account: Money for special cause and aim will be saved here.

9. Members Rights and Facilities

- a. According to the organizations law, person with ordinary membership can only be the candidate for the Working Committee.

- b. Full Ordinary Member can only vote during the election for the Working Committee.
- c. In the case of member's demise, the organization will provide £2000 immediately to the family of the deceased.
- d. Except for the fund mentioned in point c, people can donate money for the family according to their interest.
- e. The fund given to the family of the deceased mentioned on point c will be replenished from the member of the organization. In case if any of the member doesn't want to contribute the money to replenish the organization account, then the following rules will be applied to them:
 - i. If the member doesn't contribute during the first death of a member then he/she will not get the full £2000. £500 will be subtracted and the member will receive only £1500.
 - ii. If the same member doesn't contribute during the second death of any member then the money he is supposed to receive will be decreased to £1000 from £1500.
 - iii. Again, if the same member doesn't contribute in the death of a third member then the money he is supposed to receive will be decreased to £500.
 - iv. But, he/she will be warned twice through oral or any other media available at the time before this rule is implied upon him/her. If even after getting warned twice, the member chooses to discard the warning then the member will be sent a letter of warning which will be valid for 30 days and if the member chooses to discard the warning then the rules mentioned above in Para 10 (i, ii and iii).
- f. If there is a demise of any other person other than the one mentioned in Para 10 sub para c who is not a full member of the organization, the members can collect the money as a donation for the family of the demised person.
- g. The money given to the family of the bereaved is replenished from the member of the organization; however, if the collected amount is above £2000 then the extra money will be deposited in the

organization's account. This rule won't be applicable for the members who have got partial membership.

- h. It will be the responsibility of the members of this organization to follow the rules and regulation of this organization as well as help guide the organization to fulfill and achieve its aim.

10. End or Cancelation of Membership

The membership will be cancelled or end according to the following rules:

- a. If the resignation letter given by the member is approved by the president of the organization.
- b. In case of death of the member.
- c. Not paying the membership fee according to the rule of the organization.
- d. In case of dismissal of the organization.
- e. If any member of the organization goes against the rule of the organization then the working committee can decide to terminate the membership of that member. The membership fee of the terminated member won't be given back.
- f. Members from vice-chairman to ordinary member of the organization have to present their resignation via chairman and if the chairman wants to resign then he/she has to present his resignation to the working committee via vice-chairman.

11. In order to lead the organization to a better direction, KhoSoBho Gurung Community U.K. will consist of the following number of members in the working Committee where at least there should be 2 female members.

- | | | |
|-----------------------------------|---|---|
| a. Chairman | - | 1 |
| b. Vice-Chairman | - | 2 |
| c. General Secretary | - | 1 |
| d. Secretary | - | 1 |
| e. Treasurer | - | 1 |
| f. Vice –Treasurer | - | 1 |
| g. Woman and youth Representative | - | 1 |
| h. Media Representative | - | 1 |
| i. Regional Representative | - | 9 |

- j. KhoSoBho District Representative - 3
- k. Cultural Representative - 1

12. Tenure and Election Process of the Working Committee

- a. The life span of the Working Committee will be three (3) years.
- b. The new committee has to be formed every three years. If there is no new candidate while forming the committee then the old member of that particular position will stay on the same position until and unless new candidate is available.
- c. Only the members who have got full membership are allowed to be the candidate for the working committee.
- d. For the position of chairman or vice-chairman, the candidate should have been in the Working Committee for at least one term.

13. Provision of the Election Committee

- a. The election committee will consist of 3-5 people.
- b. The election committee will be formed with the decision of the working committee using the full membership members.
- c. All the members of the Working Committee will be elected with freedom and without any doubt.
- d. The election committee has to work as per the rules and regulation of the organization.
- e. If there is any conflict about the election then the decision made by the election committee will be the final decision.
- f. The election committee will be dismissed the day election is completed.

14. Oath

I (Your name), will faithfully follow all the rules and regulation mentioned in the legislation of KhoSoBho Gurung Community. I will never misuse the power given to me by this legislation and maintain the secrecy of the organization. I will fulfill my responsibility and maintain the value and standards of KhoSoBho Gurung Community U.K. with my heart, soul and sincerity.

15. Advisor Board

The members who have full membership of KhoSoBho Gurung Community U.K. and are the experienced ones among the members will be elected into the advisory board.

16. Responsibility, Task and Rights of the working committee

- a. Meeting should be called in every 4 Months.
- b. To imply the decisions made by the meeting.
- c. If there is any need to amend the legislation, then the working committee has to prepare the proposal and present it in front of the General Assembly.
- d. To approve the resignation and fulfill the empty position.
- e. Be responsible for General Assembly.
- f. To present the program of the organization for next year and the budget required in front of the General Assembly.
- g. To preserve and secure the organization's fund and property.
- h. General Assembly needs to be called every April.
- i. To maintain the role of a leadership of the organization.

17. Responsibility of District Representatives

- a. To maintain the relation between their respective district of KhoSOBho with the KhoSoBho Gurung Community U.K.
- b. To inquire about any natural calamities or any other emergency situation in their respective district of KhoSoBho and inform KhoSoBho Gurung Community U.K.
- c. Responsible for the delivery and correct use of funds collected for the right cause to help the respective district.

18. Yearly General Assembly

- a. The General Assembly means the meeting where even the ordinary Membership members are gathered.
- b. General Meeting will be the highest organ of the organization.
- c. The general meeting will be conducted at the time and date allocated by the working committee which will be in the month of April.

- d. If there will be participation of 20 percent of the member in the general meeting then the meeting will be valid and carried on.
- e. If there will be the participation of less than 20 percent of the total member then the meeting will be cancelled. The date for the next meeting should be allocated within the seven (7) days of cancelling the meeting and should be given early notice of at least 15 days before the next meeting is called.
- f. If there will be the participation of less than 20 percent of the total member even during the second general meeting then the participant present in the general meeting will be considered as valid participation and the meeting will be conducted. The decision made during this meeting will be the final decisions.

19. Duty, Responsibility and Right of the General Assembly

- a. To discuss about all the mandates and report conducted by the working committee in the past.
- b. To discuss and amend the rules presented by the working committee and imply it.
- c. To nominate a new member in the working committee if the term of any member of the working committee expires.

20. Decision of Chairman in meeting

- a. The proposal presented by the working committee will be discussed in the general meeting and final decision will be made by the voting system. If the voting ends up in equal then the Chairman's decision will be the final decision.

21. Proposals and working Procedure in Meeting

- a. The working committee will decide on the contents and subjects presented in the meeting
- b. If any member wants to present a proposal then the member has to find one more proposer and one supporter before presenting the proposal. Also, the member has to find all the required details before presenting the proposal and the proposal should be presented to the working committee at least before 7 days of the day of meeting.

- c. It will be the decision of the working committee to decide whether or not to present the proposal in the meeting.

22. Work, Responsibility and Rights of Officials

a. Chairman

- i. Be the head of meeting
- ii. Call meetings when required
- iii. Representative for the organization or choose a representative for the organization.
- iv. Proof read all the records.
- v. Leadership of the organization

b. Vice – Chairman

- i. Help the chairman
- ii. Look after the task of Chairman during his absence
- iii. To be present at all the meetings
- iv. Conduct other necessary task

c. General Secretary

- i. To conduct and call meeting as per the instruction of the chairman.
- ii. To prepare the mandate that is to be presented in the meeting and keep record of all the decision made during the meeting.
- iii. To maintain the exchange and records of documents.
- iv. To collect the membership fee and keep it properly.

d. Secretary

- i. Help the General Secretary
- ii. Look after the task of General Secretary during his absence

e. Treasurer

- i. Open a bank account in the name of organization
- ii. To look after the collected membership fee
- iii. To look after the organizations fund
- iv. Keep record of all the financial activities
- v. Prepare all financial record for the yearly audit
- vi. Present the financial record in every meeting of the working committee

- vii. Present the financial record in the general meeting at the end of the year
- viii. Inform Chairman of the organization about the financial details.
- ix. The treasurer can spend up to £500 during any meeting but has to present the receipt and details in front of the working committee.
- f. Co-Treasurer
 - i. Help the Treasurer
 - ii. Look over the task of Treasurer in his/her absence.
- g. Advisor Board
 - i. During the period where the working committee has to make decision in difficult situation, then the working committee can take the advice from the advisory board.

23. Area Representative

- a. Conduct the task as per the direction of the working committee
- b. Keep the record of the members from the respective area.
- c. Publish the news and notice to the ordinary members.
- d. Help the treasurer by collecting the membership fee and other funds.
- e. Represent their respective area and be present in every meeting.

24. Culture and Entertainment Representative

- a. Organize entertainment for the organization when required
- b. Be present at all the meetings
- c. Let know anything regarding the culture and entertainment to the chairman and take advice from the chairman

25. District representative

- a. It will be according to the point mentioned in Point 18 sub-point a, b and c.

26. Yearly Function

There will be functions organized during the Lochar program and once during the summer, the date will be fixed by the working committee.

27.Success and Recognition

- a. Members with GCSE certificate and who are qualified from University will be honored by the KhoSoBho organization.
- b. Those members who get honored by the government or any other organizations will be honored by the KhoSoBho organization.
- c. The honor program mentioned in the point 27, sub-point a and b will be done during the Lochar program. The newlywed couples will also be honored during the same program.
- d. New members of the organization will be welcomed during the summer function.

THE END